

**COUNTRY GREENS
COMMUNITY DEVELOPMENT
DISTRICT**

AGENDA PACKAGE

December 13, 2021

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Country Greens Community Development District

Board of Supervisors:

Catherine Catusus, Chairman
 Alma Graham, Vice Chairperson
 Anna Heintzelman, Assistant Secretary
 Crystal Jones, Assistant Secretary
 David Warden, Assistant Secretary

Gabriel Mena, District Manager
 Scott Clark, District Counsel
 Peter Armans, District Engineer
 Freddy Blanco, Field Supervisor

December 6, 2021

Country Greens Community Development District
 Board of Supervisors

Dear Board Members:

The regular meeting of the Board of Supervisors of the Country Greens Community Development District will be held on **Monday, December 13, 2021 at 5:30 p.m.** at REACH Church, 24540 State Road 46, Sorrento, Florida 32776. Following is the advance agenda for this meeting.

1. **Roll Call**
2. **Audience Comments**
3. **Approval of the Minutes of October 18, 2021**
4. **District Manager's Report**
 - A. Financial Statements and Check Register – October 2021
 - B. Addendum to Grau Engagement Letter
5. **Staff Reports**
 - A. Field Manager's Report
 - i. Field Report
 - ii. Servello Irrigation Reports and Proposal
 - iii. Sitex Aquatic Report
 - B. Engineer
 - i. Dewberry Work Authorization
 - C. Attorney
6. **Supervisor Requests and Audience Comments**
7. **Adjournment**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Gabriel Mena
 District Manager

Third Order of Business

MINUTES OF MEETING COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Country Greens Community Development District was held at 5:30 p.m. on Monday, October 18, 2021 at the Christ Community Fellowship, 24540 State Road 46, Sorrento, Florida 32776.

Present and constituting a quorum were:

Catherine Catasus	Chairperson
Anna Heintzelman	Assistant Secretary
David Warden	Assistant Secretary

Also present were:

Bob Koncar	District Manager
Gabe Mena	District Manager
Scott Clark	District Counsel (via telephone)
Freddy Blanco	Field Manager
Kevin Hawn	Servello

No Audience

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Mena called the meeting to order and called the roll.

Mr. Mena requested the Board approve the addition of the Grau Audit Engagement Letter to the Agenda under the District Manager's Report.

On MOTION by Ms. Heintzelman seconded by Ms. Catasus, with all in favor, the addition of the Grau Engagement Letter to the agenda, under the District Manager's Report, was approved.

SECOND ORDER OF BUSINESS

Audience Comments

There being no audience, the next order of business followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes

A. August 23, 2021

- Mr. Mena presented the minutes of the August 23, 2021, meeting and asked if there were any corrections, additions, or deletions to the minutes.

October 18, 2021

Country Greens CDD

On MOTION by Ms. Catusus seconded by Ms. Heintzelman, with all in favor, the August 23, 2021 minutes, as presented, were approved.

FOURTH ORDER OF BUSINESS**District Manager's Report****A. Grau Engagement Letter for Fiscal Year 2021 Audit**

- The price increased from \$3,500.00 to \$3,700.00 this year.

On MOTION by Ms. Heintzelman seconded by Ms. Catusus, with all in favor, the Grau Engagement Letter for Fiscal Year 2021 Audit, subject to District Counsel review, was approved.

B. Financial Statements and Check Register

- Mr. Mena reviewed the financial statements.

On MOTION by Ms. Catusus seconded by Ms. Heintzelman, with all in favor, the financial statements were accepted, and the check register was approved.

C. Assigning Fund Balance

On MOTION by Ms. Catusus seconded by Mr. Warden, with all in favor, assigning fund balance was approved.

D. Consideration of Resolution 2022-01 – Removing and Designating Secretary

On MOTION by Ms. Catusus seconded by Ms. Heintzelman, with all in favor, Resolution 2022-01, Removing and Designating Secretary to Mr. Mena, subject to wording change omitting “desire”, was adopted.

E. Update on Yellowstone

- Mr. Koncar provided on an update on Yellowstone and covered his matrix.
- The Board feels Yellowstone is at fault for dead grass and plants.
- Mr. Clark suggests authorization of negotiation for a settlement with Yellowstone to bring to the Board for approval.

On MOTION by Ms. Catusus seconded by Ms. Heintzelman, with all in favor, authorizing staff to work with District Counsel to negotiate a settlement with Yellowstone and bringing it to the Board for approval, was approved.

October 18, 2021

Country Greens CDD

FIFTH ORDER OF BUSINESS

Staff Reports

A. Field Manager's Report

i. Field Report

a. Pond Discussion

- Mr. Blanco provided a map to the Board for reference.
- Mr. Warden inquired about a filter system to prevent clogging issues of pumps.

b. Lighting

- Proposal for installation of 12 LED lights at 437 entrance.
- Proposal for installation of 22 LED at 44 entrance.

On MOTION by Ms. Heintzelman seconded by Ms. Catusus, with two in favor, and Mr. Warden opposed, the two proposals for LED lights at a total of \$5,447.76 were approved.

c. Servello

- A discussion ensued on the properties on Fortunato, backing up to Rt. 437. Whomever owns the property needs to maintain it. Inframark will see who owns this property.
- The arbor crew will be out to do the approved proposal next week.

ii. Sitex Aquatic Report

There were no comments.

B. Engineer

- Ms. Catusus stated Dewberry was representing the owner of the vacant land, by the wastewater plant, at the pre-submittal application for Tract F. And, being it is the same engineering firm as Country Greens CDD, would this be a conflict of interest? Mr. Mena will send a letter to the District Engineer to see exactly what the relationship is, and the District will decide how to proceed.

C. Attorney

Items were already discussed.

SIXTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

- Mr. Warden voiced his concern with the CDD not making a better return on its money, inflation versus interest. A discussion ensued and Mr. Koncar explained options.

October 18, 2021

Country Greens CDD

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Heintzelman seconded by Ms. Catasus, with all in favor, meeting was adjourned.

Gabriel Mena
Secretary

Catherine Catasus
Chairperson

Fourth Order of Business

4A.

COUNTRY GREENS
Community Development District

Financial Report

October 31, 2021

(unaudited)

Prepared by



COUNTRY GREENS
Community Development District

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COUNTRY GREENS
Community Development District

Financial Statements

(Unaudited)

October 31, 2021

Balance Sheet
October 31, 2021

ACCOUNT DESCRIPTION	SERIES 2016A		
	GENERAL FUND	DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 44,177	\$ -	\$ 44,177
Due From Other Gov'tl Units	2,788	-	2,788
Investments:			
Money Market Account	454,128	-	454,128
Reserve Fund (A-1)	-	120,534	120,534
Reserve Fund (A-2)	-	53,250	53,250
Revenue Fund	-	77,721	77,721
TOTAL ASSETS	\$ 501,093	\$ 251,505	\$ 752,598
<u>LIABILITIES</u>			
Accounts Payable	\$ 9,494	\$ -	\$ 9,494
TOTAL LIABILITIES	9,494	-	9,494
<u>FUND BALANCES</u>			
Restricted for:			
Debt Service	-	251,505	251,505
Assigned to:			
Operating Reserves	73,020	-	73,020
Unassigned:	418,579	-	418,579
TOTAL FUND BALANCES	\$ 491,599	\$ 251,505	\$ 743,104
TOTAL LIABILITIES & FUND BALANCES	\$ 501,093	\$ 251,505	\$ 752,598

COUNTRY GREENS
Community Development District

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 2,000	\$ 167	\$ 112	\$ (55)
Special Assmnts- Tax Collector	226,844	-	-	-
Special Assmnts- Discounts	(9,074)	-	-	-
TOTAL REVENUES	219,770	167	112	(55)
<u>EXPENDITURES</u>				
<u>Administration</u>				
P/R-Board of Supervisors	6,000	1,000	600	400
FICA Taxes	459	76	46	30
ProfServ-Arbitrage Rebate	600	-	-	-
ProfServ-Dissemination Agent	1,000	-	-	-
ProfServ-Engineering	5,500	458	-	458
ProfServ-Legal Services	10,000	833	1,260	(427)
ProfServ-Mgmt Consulting	67,362	5,614	5,614	-
ProfServ-Trustee Fees	3,717	3,717	1,549	2,168
Auditing Services	3,600	-	-	-
Postage and Freight	1,100	92	115	(23)
Insurance - General Liability	9,250	9,250	6,975	2,275
Printing and Binding	500	42	-	42
Legal Advertising	450	450	-	450
Miscellaneous Services	1,000	83	-	83
Misc-Assessment Collection Cost	4,537	-	-	-
Misc-Web Hosting	2,613	218	388	(170)
Office Supplies	200	17	-	17
Annual District Filing Fee	175	175	175	-
Total Administration	118,063	22,025	16,722	5,303

COUNTRY GREENS
Community Development District

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Field</u>				
ProfServ-Field Management	20,300	1,692	1,692	-
Contracts-Landscape	175,538	14,628	14,628	-
Contracts-Aquatic Control	3,060	255	255	-
Utility - General	17,000	1,417	507	910
R&M-Common Area	10,000	833	42	791
Miscellaneous Services	4,000	333	-	333
Total Field	229,898	19,158	17,124	2,034
TOTAL EXPENDITURES	347,961	41,183	33,846	7,337
Excess (deficiency) of revenues				
Over (under) expenditures	(128,191)	(41,016)	(33,734)	7,282
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(128,191)	-	-	-
TOTAL FINANCING SOURCES (USES)	(128,191)	-	-	-
Net change in fund balance	\$ (128,191)	\$ (41,016)	\$ (33,734)	\$ 7,282
FUND BALANCE, BEGINNING (OCT 1, 2021)	525,333	525,333	525,333	
FUND BALANCE, ENDING	\$ 397,142	\$ 484,317	\$ 491,599	

COUNTRY GREENS
Community Development District

Series 2016A Debt Service Fund

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 1,425	\$ 119	\$ -	\$ (119)
Special Assmnts- Tax Collector	369,754	-	-	-
Special Assmnts- Discounts	(14,790)	-	-	-
TOTAL REVENUES	356,389	119	-	(119)
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	7,395	-	-	-
Total Administration	7,395	-	-	-
<u>Debt Service</u>				
Principal Debt Retirement A-1	155,000	-	-	-
Principal Debt Retirement A-2	55,000	-	-	-
Interest Expense Series A-1	87,461	-	-	-
Interest Expense Series A-2	48,500	-	-	-
Total Debt Service	345,961	-	-	-
TOTAL EXPENDITURES	353,356	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	3,033	119	-	(119)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	3,033	-	-	-
TOTAL FINANCING SOURCES (USES)	3,033	-	-	-
Net change in fund balance	\$ 3,033	\$ 119	\$ -	\$ (119)
FUND BALANCE, BEGINNING (OCT 1, 2021)	251,504	251,505	251,504	
FUND BALANCE, ENDING	\$ 254,537	\$ 251,624	\$ 251,504	

Notes to the Financial Statements

October 31, 2021

Balance Sheet

General Fund

► **Assets**

- **Cash and Investments-** In order to maximize cash liquidity, the District has a Money Market Account. (See Cash & Investments Report for further details).
- **Due From Other Governmental Units -** Excess Fees Due to Debt Service.

► **Liabilities**

- **Accounts Payable -** Invoices paid in October.

► **Fund Balance**

■ **Assigned to:**

Operating Reserves	\$ 73,020
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Debt Service Fund

► **Assets**

- **Investments -** Trust Accounts at US Bank for the Debt Service (See Cash & Investments Report for further details).

Notes to the Financial Statements

October 31, 2021

Financial Overview / Highlights

- ▶ The Non-Ad Valorem assessments collections will begin in November.
- ▶ Total expenditures through October are approximately 10% compared to Annual Adopted Budget. Significant variances are below.

Variance Analysis

Account Name	Annual Adopted Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
Prof-Serv Legal Services	\$ 10,000	\$ 1,260	13%	Claim letter to Yellowstone as well as postage, audit proposal approval.
ProfServ - Trustee Fees	\$ 3,717	\$ 1,549	42%	Paid up till 2/28/22
Insurance- General Liability	\$ 9,250	\$ 6,975	75%	Insurance is paid in full for FY 2022.
Misc-Web Hosting	\$ 2,613	\$ 388	15%	Quarterly contract with Innersync and annual contract with Campus Suite
<u>Field</u>				
Utility - General	\$ 17,000	\$ 507	3%	Monthly charges fluctuate each mont.
R&M - Common Area	\$ 10,000	\$ 42	0%	Purchase of PVC's and couplings

COUNTRY GREENS
Community Development District

Supporting Schedules

October 31, 2021

COUNTRY GREENS
Community Development District

Balance Sheet - All Funds

Cash and Investment Report

October 31, 2021

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND					
Checking account - Operating	Valley National Bank	Checking Account	n/a	0.25%	\$ 44,177
				Subtotal	\$ 44,177
Money Market Account	Valley National	MMA	n/a	0.25%	\$ 454,128
				Subtotal	\$ 498,305
DEBT SERVICE FUNDS					
Series 2016 A-1 Reserve	US Bank	First American Govt.	n/a	0.02%	\$ 120,534
Series 2016 A-2 Reserve	US Bank	First American Govt.	n/a	0.02%	\$ 53,250
Series 2016 A-1 & A-2 Rev.	US Bank	First American Govt.	n/a	0.02%	\$ 77,721
				Subtotal	\$ 251,505
				Total	\$ 749,810

Country Greens CDD

Bank Reconciliation

Bank Account No. 9840 Valley National Bank GF Checking New Account
Statement No. 10-21
Statement Date 10/31/2021

G/L Balance (LCY)	44,177.19	Statement Balance	69,854.53
G/L Balance	44,177.19	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	69,854.53
Subtotal	44,177.19	Outstanding Checks	25,677.34
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	44,177.19	Ending Balance	44,177.19
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
9/10/2021	Payment	3256	HOME DEPOT	3.24	0.00	3.24
10/21/2021	Payment	3271	INFRAMARK, LLC	7,312.59	0.00	7,312.59
10/22/2021	Payment	3266	CATHERINE G. CATASUS	184.70	0.00	184.70
10/29/2021	Payment	3273	FEDEX	107.20	0.00	107.20
10/29/2021	Payment	3274	SERVELLO & SONS, INC.	17,814.61	0.00	17,814.61
10/29/2021	Payment	3275	SITEX AQUATICS, LLC	255.00	0.00	255.00
Total Outstanding Checks.....				25,677.34		25,677.34

COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 10/1/21 to 10/31/21

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
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VALLEY NATIONAL BANK GF CHECKING NEW ACCOUNT - (ACCT#XXXXX9840)

CHECK # 3261

10/01/21	Vendor	SERVELLO & SONS, INC.	20187	LANDSCAPE MAINT- SEPT 2021	Contracts-Landscape	001-534050-53901	\$14,628.17
Check Total							<u>\$14,628.17</u>

CHECK # 3262

10/07/21	Vendor	DICK JOYCE WELL DRILLING INC	21-07105	85 GALLON BLADDER TANK	R&M-Common Area	001-546016-53901	\$740.00
Check Total							<u>\$740.00</u>

CHECK # 3263

10/07/21	Vendor	SERVELLO & SONS, INC.	10240	IRRIGATION REPAIR FOR PROPOSAL 5741	R&M-Common Area	001-546016-53901	\$4,980.16
Check Total							<u>\$4,980.16</u>

CHECK # 3264

10/07/21	Vendor	SITEX AQUATICS, LLC	5263B	LAKE MAINT- 3 WTRWAYS	Contracts-Aquatic Control	001-534067-53901	\$255.00
Check Total							<u>\$255.00</u>

CHECK # 3265

10/07/21	Vendor	COUNTRY GREENS C/O US BANK NA-CDD	1001210002	TRANSFER ASSESSEMENTS SERIES 2016	Due From Other Funds	131000	\$23,523.11
Check Total							<u>\$23,523.11</u>

CHECK # 3266

10/22/21	Employee	CATHERINE G. CATASUS	PAYROLL	October 22, 2021 Payroll Posting			\$184.70
Check Total							<u>\$184.70</u>

CHECK # 3267

10/22/21	Employee	ANNA L. HEINTZELMAN	PAYROLL	October 22, 2021 Payroll Posting			\$184.70
Check Total							<u>\$184.70</u>

CHECK # 3268

10/21/21	Vendor	CLARK & ALBAUGH, LLP	17654	GEN MATTERS THRU SEPT 2021	ProfServ-Legal Services	001-531023-51401	\$805.33
Check Total							<u>\$805.33</u>

CHECK # 3269

10/21/21	Vendor	DEPT OF ECONOMIC OPPORTUNITY	84679	FY 21/22 DISTRICT FEES	Annual District Filing Fee	001-554007-51301	\$175.00
Check Total							<u>\$175.00</u>

CHECK # 3270

10/21/21	Vendor	HOME DEPOT	092121-6336	SEPT PURCHASES	R&M-Common Area	001-546016-53901	\$101.38
Check Total							<u>\$101.38</u>

COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 10/1/21 to 10/31/21

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 3271							
10/21/21	Vendor	INFRAMARK, LLC	68858	OCT MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$5,613.50
10/21/21	Vendor	INFRAMARK, LLC	68858	OCT MGMT FEES	ProfServ-Field Management	001-531016-53901	\$1,691.67
10/21/21	Vendor	INFRAMARK, LLC	68858	OCT MGMT FEES	Postage and Freight	001-541006-51301	\$7.42
Check Total							\$7,312.59
CHECK # 3272							
10/21/21	Vendor	INNERSYNC STUDIO, LTD	19880	WEB HOSTING/COMPLIANCE SVCS	Misc-Web Hosting	001-549915-51301	\$388.13
Check Total							\$388.13
CHECK # 3273							
10/29/21	Vendor	FEDEX	7-537-80532	SERVICE DATE 10/19/21	Postage and Freight	001-541006-51301	\$107.20
Check Total							\$107.20
CHECK # 3274							
10/29/21	Vendor	SERVELLO & SONS, INC.	20241	JULY IRRIGATION MAINTENANCE	R&M-Common Area	001-546016-53901	\$3,186.44
10/29/21	Vendor	SERVELLO & SONS, INC.	20391	OCT LANDSCAPE MAINTENANCE	R&M-Common Area	001-546016-53901	\$14,628.17
Check Total							\$17,814.61
CHECK # 3275							
10/29/21	Vendor	SITEX AQUATICS, LLC	5383B	OCT LAKE MAINTENANCE	Contracts-Aquatic Control	001-534067-53901	\$255.00
Check Total							\$255.00
ACH #DD281							
10/01/21	Vendor	SECO	091721 ACH	BILL PRD 8/14-9/15/21	Svc Period 8/14/21 to 9/15/21	001-543001-53901	\$987.77
ACH Total							\$987.77
ACH #DD282							
10/22/21	Employee	DAVID WARDEN	PAYROLL	October 22, 2021 Payroll Posting			\$184.70
ACH Total							\$184.70
ACH #DD283							
10/28/21	Vendor	SECO	101321 ACH	BILL PRD 9/10-10/11/21	Svc Period 9/10/21 to 10/11/21	001-543001-53901	\$458.90
ACH Total							\$458.90
Account Total							\$73,086.45

Total Amount Paid	\$73,086.45
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Country Greens Community Development District

Expenditure Report - General Fund
For the Period(s) from Oct 01, 2021 to Oct 31, 2021
(Sorted by Department)

Posting Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
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DEPARTMENT NAME: LEGISLATIVE

Account Name: P/R-Board of Supervisors

10/22/21	511001-51101-5000	PAYRO00111	PAYROLL		Summary of October 22, 2021 Payroll Posting	600.00
						YTD Total 600.00
						Annual Budget \$6,000.00
						<i>Amount Remaining / (Budget overage)</i> \$5,400.00
						<i>% of Budget</i> 10.0%

Account Name: FICA Taxes

10/22/21	521001-51101-5000	PAYRO00111	PAYROLL		Summary of October 22, 2021 Payroll Posting	45.90
						YTD Total 45.90
						Annual Budget \$459.00
						<i>Amount Remaining / (Budget overage)</i> \$413.10
						<i>% of Budget</i> 10.0%

Legislative Department Total:	\$645.90
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DEPARTMENT NAME: EXECUTIVE

Account Name: ProfServ-Mgmt Consulting

10/12/21	531027-51201-5000	68858	VENDOR	INFRAMARK, LLC	OCT MGMT FEES	5,613.50
						YTD Total 5,613.50
						Annual Budget \$67,362.00
						<i>Amount Remaining / (Budget overage)</i> \$61,748.50
						<i>% of Budget</i> 8.3%

Executive Department Total:	\$5,613.50
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Country Greens Community Development District

Expenditure Report - General Fund
For the Period(s) from Oct 01, 2021 to Oct 31, 2021
(Sorted by Department)

Posting Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
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DEPARTMENT NAME: FINANCIAL AND ADMINISTRATIVE

Account Name: ProfServ-Trustee Fees

10/01/21	531045-51301-5000	JE001849	JE		Trustee Fees 10/1/21 - 2/28/22	1,548.92
						YTD Total 1,548.92
						Annual Budget \$3,717.00
						<i>Amount Remaining / (Budget overage)</i> \$2,168.08
						<i>% of Budget</i> 41.7%

Account Name: Postage and Freight

10/12/21	541006-51301-5000	68858	VENDOR	INFRAMARK, LLC	OCT MGMT FEES	7.42
10/19/21	541006-51301-5000	7-537-80532	VENDOR	FEDEX	SERVICE DATE 10/19/21	107.20
						YTD Total 114.62
						Annual Budget \$1,100.00
						<i>Amount Remaining / (Budget overage)</i> \$985.38
						<i>% of Budget</i> 10.4%

Account Name: Insurance - General Liability

10/01/21	545002-51301-5000	JE001850	JE		R/C Insurance - General Liability 10/1/21-9/30/22	6,975.00
						YTD Total 6,975.00
						Annual Budget \$9,250.00
						<i>Amount Remaining / (Budget overage)</i> \$2,275.00
						<i>% of Budget</i> 75.4%

Account Name: Printing and Binding

						YTD Total -
						Annual Budget \$500.00
						<i>Amount Remaining / (Budget overage)</i> \$500.00
						<i>% of Budget</i> 0.0%

Account Name: Legal Advertising

						YTD Total -
						Annual Budget \$450.00
						<i>Amount Remaining / (Budget overage)</i> \$450.00

Country Greens Community Development District

Expenditure Report - General Fund
For the Period(s) from Oct 01, 2021 to Oct 31, 2021
(Sorted by Department)

Posting Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
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% of Budget 0.0%

Account Name: Miscellaneous Services

YTD Total -

Annual Budget \$1,000.00

Amount Remaining / (Budget overage) \$1,000.00

% of Budget 0.0%

Account Name: Misc-Web Hosting

10/01/21	549915-51301-5000	19880	VENDOR	INNERSYNC STUDIO, LTD	WEB HOSTING/COMPLIANCE SVCS	388.13
----------	-------------------	-------	--------	-----------------------	-----------------------------	--------

YTD Total 388.13

Annual Budget \$2,613.00

Amount Remaining / (Budget overage) \$2,224.87

% of Budget 14.9%

Account Name: Office Supplies

YTD Total -

Annual Budget \$200.00

Amount Remaining / (Budget overage) \$200.00

% of Budget 0.0%

Account Name: Annual District Filing Fee

10/01/21	554007-51301-5000	84679	VENDOR	DEPT OF ECONOMIC OPPORTUNITY	FY 21/22 DISTRICT FEES	175.00
----------	-------------------	-------	--------	------------------------------	------------------------	--------

YTD Total 175.00

Annual Budget \$175.00

Amount Remaining / (Budget overage) \$0.00

% of Budget 100.0%

Financial And Administrative Department Total: \$9,201.67

DEPARTMENT NAME: LEGAL COUNSEL

Country Greens Community Development District

Expenditure Report - General Fund
For the Period(s) from Oct 01, 2021 to Oct 31, 2021
(Sorted by Department)

Posting Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
--------------	-----------	------------	-------------	-------------	-------------	--------

Account Name: ProfServ-Legal Services

10/31/21	531023-51401-5000	17690	VENDOR	CLARK & ALBAUGH, LLP	GENERAL MATTERS/POSTAGE THRU OCT 2021	1,260.33
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YTD Total 1,260.33

Annual Budget \$10,000.00

Amount Remaining / (Budget overage) \$8,739.67

% of Budget 12.6%

Legal Counsel Department Total: \$1,260.33

DEPARTMENT NAME: FIELD
Account Name: ProfServ-Field Management

10/12/21	531016-53901-5000	68858	VENDOR	INFRAMARK, LLC	OCT MGMT FEES	1,691.67
----------	-------------------	-------	--------	----------------	---------------	----------

YTD Total 1,691.67

Annual Budget \$20,300.00

Amount Remaining / (Budget overage) \$18,608.33

% of Budget 8.3%

Account Name: Contracts-Landscape

10/01/21	534050-53901-5000	JE001851	JE		R/C TO CONTRACTS-LANDSCAPE	14,628.17
----------	-------------------	----------	----	--	----------------------------	-----------

YTD Total 14,628.17

Annual Budget \$175,538.00

Amount Remaining / (Budget overage) \$160,909.83

% of Budget 8.3%

Account Name: Contracts-Aquatic Control

10/01/21	534067-53901-5000	5383B	VENDOR	SITEX AQUATICS, LLC	OCT LAKE MAINTENANCE	255.00
----------	-------------------	-------	--------	---------------------	----------------------	--------

YTD Total 255.00

Annual Budget \$3,060.00

Amount Remaining / (Budget overage) \$2,805.00

% of Budget 8.3%

Country Greens Community Development District

Expenditure Report - General Fund
For the Period(s) from Oct 01, 2021 to Oct 31, 2021
(Sorted by Department)

Posting Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
--------------	-----------	------------	-------------	-------------	-------------	--------

Account Name: Utility - General

10/01/21	543001-53901-5000	ACCRUED EXP	JE		ACCRUAL Utility - General Sept	(1,000.00)
10/01/21	543001-53901-5000	ACCRUED EXP	JE		ACCRUAL Utility - General Sept	1,000.00
10/01/21	543001-53901-5000	ACCRUED EXP	JE		ACCRUAL Utility - General Sept	(987.77)
10/01/21	543001-53901-5000	091721 ACH	VENDOR	SECO	BILL PRD 8/14-9/15/21	987.77
10/31/21	543001-53901-5000	111121 ACH	VENDOR	SECO	BILL PRD 10/11-11/09/21	507.13

YTD Total 507.13

Annual Budget \$17,000.00

Amount Remaining / (Budget overage) \$16,492.87

% of Budget 3.0%

Account Name: R&M-Common Area

10/01/21	546016-53901-5000	20391	VENDOR	SERVELLO & SONS, INC.	OCT LANDSCAPE MAINTENANCE	14,628.17
10/01/21	546016-53901-5000	JE001851	JE		R/C TO CONTRACTS-LANDSCAPE	(14,628.17)
10/21/21	546016-53901-5000	102121-6336	VENDOR	HOME DEPOT	OCT PURCHASES	42.04

YTD Total 42.04

Annual Budget \$10,000.00

Amount Remaining / (Budget overage) \$9,957.96

% of Budget 0.4%

Account Name: Miscellaneous Services

YTD Total -

Annual Budget \$4,000.00

Amount Remaining / (Budget overage) \$4,000.00

% of Budget 0.0%

Field Department Total: \$17,124.01

TOTAL EXPENDITURES & OTHER FINANCING USES: \$ 33,845.41

4B



951 Yamato Road ▪ Suite 280
Boca Raton, Florida 33431
(561) 994-9299 ▪ (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

October 18, 2021

Board of Supervisors
Country Greens Community Development District
c/o Inframark
210 N University Drive, Suite 702
Coral Springs, FL 33071

This letter serves an addendum to the engagement letter dated September 28, 2021.

The following language is hereby added to and incorporated in the above referenced engagement letter;

Grau & Associates and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. Grau agrees and acknowledges that the District is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the District has a good faith belief that the Grau has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the District shall terminate this Agreement. If the District has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the District shall promptly notify Grau and order Grau to immediately terminate the contract with the subcontractor. Grau shall be liable for any additional costs incurred by the District as a result of the termination of a contract based on Grau's failure to comply with E-Verify requirements evidenced herein.

Grau & Associates

Fifth Order of Business

5Ai.



Country Greens 11/1/21, 1:12 PM

Monday, November 1, 2021

21 Issues Identified



Item 1

Assigned To Servello

Provide trimming service to the display pump located near to the security guard house.



Item 2

Assigned To Servello

Possible main line irrigation leak behind the pond near to the security guard house.



Item 3

Assigned To Servello

Remove the fallen tree located nearby to the second pond located in the main entrance at 44.



Item 4

Assigned To Servello

Provide the trimming tree on the bottom of the 12 Cypress trees at Main entrance.



Item 5

Assigned To Inframark

Remove some debris located near to the PVC fence at the 44 entrance.



Item 6

Assigned To Sitex

Excessive algae growth in the ponds at 44 entrance.



Item 7

Assigned To Sitex

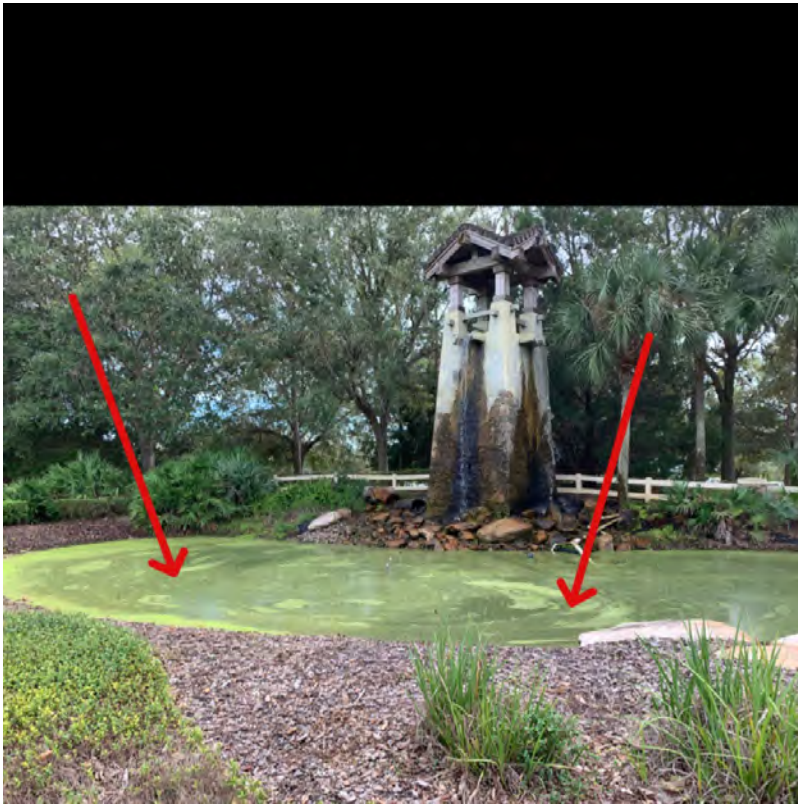
Excessive algae growth in ponds located at the 44 entrance.



Item 8

Assigned To Sitex

Excessive algae growth in ponds located at the 44 entrance.



Item 9

Assigned To Sitex

excessive algae growth in ponds
located at the 44 entrance.



Item 10

Assigned To Servello

Next annual flowers installation
have to use white and red colors
for the holiday season.



Item 11

Assigned To Servello

Remove dead pine tree service
(fallen more of 75 days)



Item 12

Assigned To Servello

Provide trimming tree service at
Tuscany Ave.



Item 13
Assigned To Servello
Mowing service completed at
Tuscany Ave.



Item 14
Assigned To Servello
Provide the trimming service
along the 437



Item 15

Assigned To Servello

Remove dead pine tree service pending since two months ago.



Item 16

Assigned To Servello

Trimming service around the storm drain completed at Sorrento Spring Dr.



Item 17

Assigned To Servello

Trimming service around the storm drain completed at Campanero Dr.



Item 18

Assigned To Servello

Mowing service not completed at all in the dry pond located at Campanero Dr. Exit.



Item 19

Assigned To Servello

Provide the trimming service
along the 44



Item 20

Assigned To Servello

Mowing Service Not Completed
At All Between The PVC Fence
And Bushes At 437



Issue 21

Assigned To Servello

Mowing Service Not Completed
At All Behind the PVC Fence At
437

Freddie Blanco

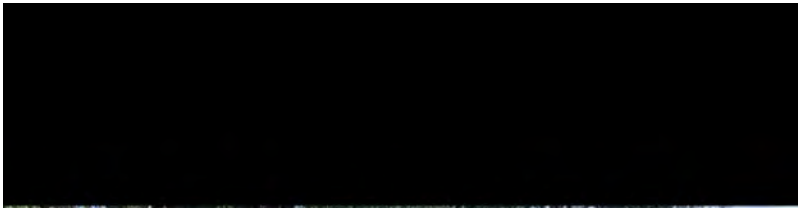
Freddie Blanco
Inframark



**Country Greens 11/24/21,
1:50 PM**

Wednesday, November 24, 2021

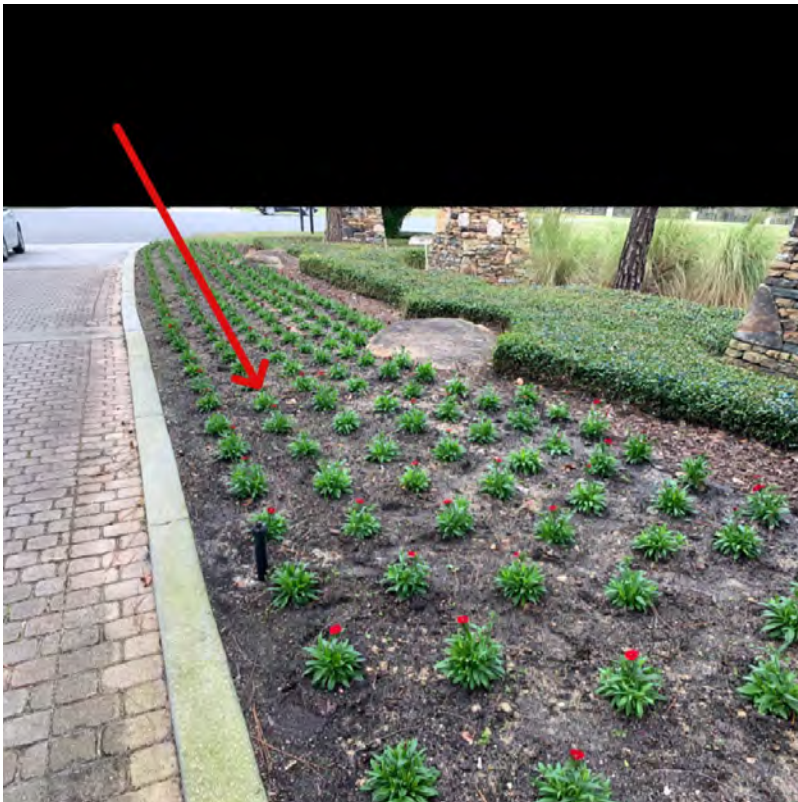
22 Item Identified



Item 1

Assigned To Sitex

The pond 1 shows low presence of algae



Item 2

Assigned To Servello

Annual flowers installation completed at the main entrance



Item 3

Assigned To Sitex

The tower display fountain show poor water flow at the front of the tower.(Inframark team will be provide the cleaning service ASAP)



Item 4

Assigned To Servello

Provide schedule for the trimming service to remove low branches to several trees located at the main entrance.



Item 5

Assigned To Servello

Remove dead pine tree located behind the PVC fence at the main entrance asap



Item 6

Assigned To Servello

Provide schedule for the trimming service to the bushes located behind the small pond across the security guard house to better access to the fountain pump.



Item 7

Assigned To Sitex

Pond 2 shows low presence of algae.



Item 8

Assigned To Servello

Dead pine trees service completed



Item 9

Assigned To Servello

Trimming service along the 44 is completed



Item 10

Assigned To Servello

Mowing around all the storm drain areas complete



Item 11

Assigned To Servello

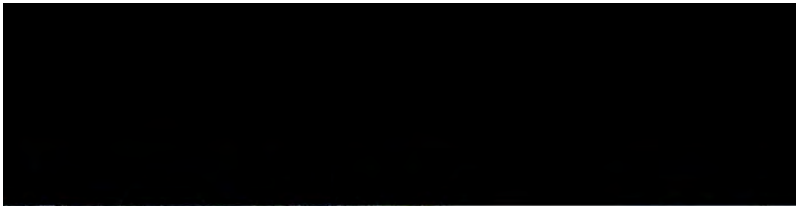
Mowing around all the storm drain areas complete



Item 12

Assigned To District Engineer

Provide status of the sods installation along the fence at the 437



Item 13
Assigned To Servello
Dead tree removal service
completed at the 437 entrance



Item 14
Assigned To Servello
Provide the schedule for the palms
tree trimming service asap.





Item 15

Assigned To Servello

Dead pine trees service complete
at Terragona Dr.



Item 16

Assigned To Servello

Mowing service complete along
Sorrento Springs Dr and
Campanero Dr.



Item 17

Assigned To Servello

Annual flowers installation
completed at Campanero Dr
entrance



Item 18

Assigned To Servello

Mowing service not completed at
all at the dry pond located at
Campanero Dr. (Entrance area)



Item 19

Assigned To Servello

Mowing service not completed at all at the corner of 44 and Campanero Dr.



Item 20

Assigned To Servello

Provide schedule for the mulch installation.



Item 22

Assigned To Servello

Possible main line at the valve box behind the main entrance fountain. Provide Proposal for repair ASAP.



Item 23

Assigned To Sitex

Algae present at the pond near the security guard house at the main entrance

ABLANCO

Freddy Blanco
Inframark

5Aii.



Irrigation Maintenance Check

Country Green • Controller #1
Job# 10333
Tuscany Ave. Sorrento 32776
Preapproval Authorization: In contract
Date of Inspection 11/2/11
Technician: [Signature]

Irrigation Controller		
Location	Main exitside	
Current Time		
Rain Sensor	Y	N
In "On" position	Y	N
Start Time A	9	AM PM
Run Days	MTWTFSA SU	
Start Time B		AM PM
Run Days	MTWTFSA SU	
Connection Point		
Location		
Source	City	Well
Back Flow	y	N

Cont: Controller	Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Head Type	R	PU	PU	PU	PU	PU	R	PU	R	Pv	(2..	---	R	V	R	R	R
Run Time	Go	lu	3c	"5D							1'Z	"Z		15			
Turf		I	J	J						j	7						
Shrub		I	J	j										J			
Annual																	
Mainline break																	
Lateral line break																	
Zone Not Responding																	
Valve Leaking																	
Zone stuck open																	
Replace Nozzle		3			I												
6" Pop Up				I													
12" Pop Up																	
Riser																	
Rotor																	
Adjust pattern	I																
Capped																	
Raised / Lowered																	
Location																	

Zone	Location and Description	Broken Riser	6InR	12InP	6InP	FT	90	180	360	SST	EST	MP	Rootbound
3	Annual bed				I	15							MinH
4	Exit curb					12		"L					MinH
2	Perce line					1?		3					MinH
8	In Field		I										MinH
9	"Side Per			I		1,5		I					MinH



Irrigation Maintenance Check

Country Green - Controller #2
Job# 10333
Tuscany Ave. Sorrento 32776
Preapproval Authorization : In contract
Date of Inspection 11/21/21
Technician <yrt>

Irrigation Controller		
Location	Main Entrance Side	
Current Time		
Rain Sensor	Y	N
In "On" position	Y	N
Start Time A	7:30 AM PM	
Run Days	MTWTFSSA	
Start Time B		
Run Days	MTWTFSSA	
Connection Point		
Location		
Source	City	Well
Back Flow	Y	N

Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Head Type	PU		PU	PU	PU	PU	R			PU			PU			
Run Time	4							30								
Turf																
Shrub																
Annual																
Mainline break																
lateral line break																
Zone Not Responding																
Valve Leaking																
Zone stuck open																
Replace Nozzle																
6" Pop Up																
12" PopUp																
Riser																
Rotor																
Adjust pattern																
Capped																
Raised / Lowered																
Location																

Zone	Location and Description	Broken Riser	6InR	12InP	6InP	FT	90	180	360	SST	EST	MP	Rootbound
3	By Pond				1	1S	1						Min-Hr
5	Behind Stream c. 1/2 mile												Min-Hr
6	By Fence		1										Min-Hr
													Min-Hr
													Min-Hr



Irrigation Maintenance Check

Country Green • Controller #3
Job# 10333
Tuscany Ave. Sorrento 32776
Preapproval Authorization : In contract
Date of Inspection 1/13/25
Technician

Irrigation Controller		
Location	Back / 437	
Current Time		
Rain Sensor	<input checked="" type="radio"/>	N
In "On" position	y	<input checked="" type="radio"/>
Start Time A	AM PM	
Run Days	MTWTHFSASU	
Start Time B	10 AM PM	
Run Days	MTWTHFSASU	
Connection Point		
Location		
Source	City	Well
Back Flow	y	N

Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Head Type	R	R	R	R	R	PU	PU	PU	PU	R	R		PU	PU	PU	
Run Time		3 c	3 o	3 c	g	3 o	3 o	3 c	%		'So					
Turf																
Shrub																
Annual																
Mainline break																
Lateral line break																
Zone Not Responding																
Valve Leaking																
Zone stuck open																
Replace Nozzle																
6" Pop Up																
12" Pop Up																
Riser																
Rotor																
Adjust pattern																
Capped																
Raised / Lowered																
Location																

Zone	Location and Description	Broken Riser	61nR	12inP	61nP	FT	90	180	360	SST	EST	MP	Rootbound
	Zones 1-5 off c.l.---												Min/Hr
	Construction Damage												Min/Hr
													Min/Hr
													Min/Hr
													Min/Hr



Irrigation Maintenance Check

Country Green - controller
Job# 10333
11 Ave. Sorrento 32776
Preapproval Authorization: In contract
Date of Inspection 11/23/21
Technician Dave

Irrigation Controller		
Location	14 Rt side 11 Ave	
Current Time		
Rain Sensor	Y	N
h-on position	Y	N
Start Time A	3	AM PM
Run Days	MTWTHFSA SU	
Start Time B	AM PM	
Run Days	MTWTHFSA SU	
Connection Point		
Location		
Source	City	Well
Back Flow	y	N

Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	Agenda	Page 62
Head Type	PU	PU	PU	PU	R	R	PU	Qv								
Run Time	ts	<	LS'	.c;	Itq	lw	1t;	iS'								
Turf	I	I	J													
Shrub	I	.	J													
Annual				I		/										
Mainline break																
Lateral line break																
Zone Not Responding																
Valve Leaking																
Zone stuck open																
Replace Nozzle																
6" Pop Up																
12" Pop Up																
Riser																
Rotor																
Adjustment																
Adjust pattern																
Capped																
Raised / Lowered																
Location																

Zone	Location and Description	Broken Riser	6InR	12in P	6InP	FT	90	180	360	SST	EST	MP	Rootbound
													Min/Hr
													Min/Hr
													Min/Hr
													Min/Hr
													Min/Hr



Irrigation Maintenance Check

Country Green - Controller #1
Job# 10333
Tuscany Ave. Sorrento 32776
Preapproval Authorization Amount: \$
Date of Inspection 10/6/21
Technician Dave

Irrigation Controller		
Location	Main exitside	
Current Time		
Rain Sensor	Y	N
In "On" position	Y	N
Start Time A	9:00	AM PM
Run Days	MTWTFSA SU	
Start Time B		AM PM
Run Days	MTWTFSA SU	
Connection Point		
Location		
Source	City	Well
Back Flow	y	N

Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Head Type	R	PU	PU	PU	PU	R	PU	R	(v	(L	IZ	R		R	R	R
Run Time	12:00	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
Turf	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Shrub	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Annual																
Mainline break																
Lateral line break																
Zone Not Responding																
Valve Leaking																
Zone stuck open																
Replace Nozzle																
6" Pop Up																
12" Pop Up																
Riser																
Rotor						1.				1				n.-		
Adjust pattern																
Capped																
Raised / Lowered																
Location																

Zone	Location and Description	Broken Riser	6InR	12InP	6InP	FT	90	180	360	SST	EST	MP	Rootbound
3	In Road			1		{S'			1				Min/Hr
8	In Field		1										Min/Hr
6/4	By Fence		2										Min/Hr
10	Mid Zone		1										Min/Hr
													Min/Hr

Notes: _____



Irrigation Maintenance Check

Country Green • Controller #2
Job# 10333
Tuscany Ave. Sorrento 32776
Preapproval Authorization Amount \$
Date of Inspection \ C) (G/?... I
Technician

Irrigation Controller		
Location	Main Entrance Side	
Current Time		
Rain Sensor	<input checked="" type="radio"/> Y	<input type="radio"/> N
In "On" position	<input checked="" type="radio"/> Y	<input checked="" type="radio"/> N
Start Time A	7:30 AM (PM)	
Run Days	MTWTFSA SU	
Start Time B	AM PM	
Run Days	MTWTFSA SU	
Connection Point		
Location		
Source	City	Well
Back Flow	y	N

Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Head Type	PU		PU	PU	PU	PU	R			PU			PU			
Run Time	60	5c;		So				'3c	ISO		'so					
Turf	/			I	I	11	I	I	/	I	I					
Shrub	j	I		J	J		/	I		I						
Annual				I	j											
Mainline break																
Lateral line break																
Zone Not Responding								4"								
Valve Leaking																
Zone stuck open																
Replace Nozzle																
6" Pop Up			l													
12" Pop Up	1															
Riser																
Rotor																
Adjust pattern																
Capped																
Raised / Lowered																
Location	at															

Zone	Location and Description	Broken Riser	6tnR	12InP	6inP	YJ	W	Rootbound
1	AT Gate			1				Min-Hi
3	AT Pond				1			Min-Hi
5	1st head at 2...							Min-Hi
6	By Fence		1					Min-Hi
8	Crowd Sheer 1							Min-Hi

Notes:



Irrigation Maintenance Check

Country Green • Controller #3
Job# 10333
Tuscany Ave. Sorrento 32776
Preapproval Authorization Amount \$
Date of Inspection 10/17/16
Technician

Irrigation Controller		
Location	Back/ 437	
Current Time		
Rain Sensor	y	N
In "On" position	y	N
Start Time A	10	AM PM
Run Days	M T W T H F S A S U	
Start Time B		AM PM
Run Days	M T W T H F S A S U	
Connection Point		
Location		
Source	City	Well
Back Flow	y	N

Controller:	Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	Head Type	R	R	R	R	R	PU	PU	PU	PU	R	R		PU	PU	PU	
	Run Time	1:30	1:30	1:01	1:01	1:01	1:30	1:30	1:30	1:30	1:30	1:30	1:30	1:30	1:30	1:30	1:30
Plant Type	Turf	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I
	Shrub																
	Annual																
Mainline	Mainline break																
	lateral line break																
	Zone Not Responding																
Valve	Valve Leaking																
	Zone stuck open																
	Replace Nozzle																
Broken Head	6" Pop Up																
	12" Pop Up																
	Riser																
	Rotor																
Adjustments	Adjust pattern																
	Capped																
	Raised / lowered																
Location																	

Zone	Location and Description	Broken Riser	61nR	121nP	61n P	FT	90	180	360	SST	EST	MP	Rootbound
1	Start of zone		I										Mirv'Hrl
2	Break by tree		I										2- Mirv'Hrl
3	Break by tree at Fence												Mirv'Hrl
													Mirv'Hrl
													Mirv'Hrl

Notes: _____



Irrigation Maintenance Check

Country Green - Controller #4
Job# 10333
Tuscan Ave. Sorrento 32776
Preapproval Authorization Amount: \$
Date of Inspection 10/7/21
Technician Dave

Irrigation Controller		
Location	14 Rt side gate	
Current Time		
Rain Sensor	y	N
In "On" position	y	N
Start Time A	3	AM PM
Run Days	MTWTHFSA SU	
Start Time B	AM PM	
Run Days	MTWTHFSA SU	
Connection Point		
Location		
Source	City	Well
Back Flow	y	N

Zone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	Agenda Page 69	
Head Type	PU	PU	PU	PU	R	R	PU									
Run Time	1S	1<	1<	1<	4o	4o	1(. t)									
Turf	I			J	/		J	J								
Shrub	I	j	p	j			ti	J								
Annual																
Mainline break																
Lateral line break																
Zone Not Responding																
Valve Leaking																
Zone stuck open																
Replace Nozzle																
6" Pop Up																
12" Pop Up																
Riser																
Rotor																
Adjust pattern																
Capped																
Raised / Lowered																
location																

Zone	Location and Description	Broken Riser	6inR	12in P	8inP	FT	90	180	360	SST	EST	MP	Rootbound
													Min/Hrl
													Min/Hrl
													Min/Hrl
													Min/Hrl
													Min/Hrl

Notes:



261 Springview Commerce Drive
 DeBary, FL 32713
 Telephone 386-753-1100
 Fax 386-753-1106

Proposal

Date	Proposal #
11/29/2021	6151

Submitted To

Country Greens CDD

Angel Montagna
 210 North University Drive Suite 702
 Coral Springs, FL 33071

Project

Country Greens CDD
 Tuscany Avenue
 Sorrento, FL 32776

Scope

We propose to furnish the following scope of work to complete Country Greens CDD.

Irrigation Maintenance

Repairs yielding the October Irrigation Maintenance Check. Due to construction damage.

Description	Quantity	Unit	Price
Clock 3 / 437 Zone 1			0.00
I-20 Ultra Pop Up Sprinkler W/ 3.0 Nozzle	1.00	6"	48.30
Clock 3 / 437 Zone 2			0.00
I-20 Ultra Pop Up Sprinkler W/ 3.0 Nozzle	1.00	6"	48.30
Irrigation NTE - Lateral line break (Heavy roots)	1.00	ea	250.00
Clock 3 / 437 Zone 3			0.00
Irrigation NTE - Lateral line break (Heavy roots)	1.00	ea	250.00

Subtotal Irrigation Maintenance

596.60

Project Total

\$596.60

Country Greens CDD

Proposal # 6151**Project Total**

\$596.60

Terms & Conditions

Plant material is guaranteed for controllable insects and disease only when a horticulture program is in place through Servello & Son, Inc. Plant damage due to drought is only covered when an irrigation agreement is in place through Servello & Son, Inc. and the Client signs off on needed repairs as they are brought to the Clients attention. Servello & Son, Inc. will not be responsible for plant damage due to catastrophic events such as: Hurricanes, Floods, Fire, Lightning, Freeze, and severe drought (no recorded rainfall for 30 days). Irrigation parts will be guaranteed against defect and improper installation for a period of (1) one year.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications will be executed only upon written authorization and billed accordingly. Servello & Son, Inc. is a drug free workplace and carries workers compensation insurance.

By: <u>Kirk Allen</u>	<u>11/29/2021</u>	Accepted: _____	_____
Servello & Son, Inc.	Date	Country Greens CDD	Date

The above prices, specifications and conditions are accepted. Not valid after 30 days. Full payment is due upon completion.

All jobs equal to or totaling a price of \$10,000.00 and above: A minimum 40% draw is required to schedule and start the job.

5Aiii.

TO BE SENT UNDER SEPARATE COVER

5Bi



Dewberry Engineers Inc. | 407.843.5120
800 N. Magnolia Ave, Suite 1000 | 407.649.8664 fax
Orlando, FL 32803 | www.dewberry.com

Sent Via Email: Gabriel.mena@inframark.com

November 11, 2021

Country Greens Community Development District
Attention: Gabriel Mena, District Manager
313 Campus Street
Celebration, Florida 34747

Subject: Work Authorization Number 2022-1
Country Greens Community Development District
General Engineering Services

Dear Chairman, Board of Supervisors:

Dewberry Engineers Inc. is pleased to submit this work authorization to provide general engineering services for the Country Greens Community Development District. We will provide these services pursuant to our current agreement ("**Engineering Agreement**") as follows:

I. Scope of Work

We will perform general engineering services as necessary, including but not limited to, attendance at Board of Supervisors meetings, preparation of reports and applications, review and approval of requisitions, or **other activities as directed by the District's Board of Supervisors**.

Our fee for this task will be based on time and materials, in accordance with the enclosed Schedule of Charges. We estimate a budget \$5,000, plus other direct costs.

II. Other Direct Costs

Other direct costs include items such as printing, drawings, travel, deliveries, et cetera. This does **not include any of the application fees for the various agencies, which are the owner's responsibility** and have not been accounted for in this Work Authorization. We estimate a budget of \$100.

Thank you for considering Dewberry Engineers Inc. We look forward to helping you create a quality project.

Sincerely,

APPROVED AND ACCEPTED

By: 
Peter Armans, P.E.
Project Manager

By: _____
Authorized Representative of
Country Greens
Community Development District

November 11, 2021
Date

Date

By: 
Reinardo Malavé, P.E.
Associate Vice President

November 11, 2021



Attachment A

STANDARD HOURLY BILLING RATE SCHEDULE

Professional/Technical/Construction/Surveying Services

LABOR CLASSIFICATION	HOURLY RATES
Professional	
Engineer I, II, III	\$110.00, \$120.00, \$135.00
Engineer IV, V, VI	\$150.00, \$170.00, \$200.00
Engineer VII, VIII, IX	\$220.00, \$235.00, \$255.00
Environmental Specialist I, II, III	\$95.00, \$115.00, \$135.00
Senior Environmental Scientist IV, V, VI	\$155.00, \$170.00, \$185.00
Planner I, II, III	\$95.00, \$115.00, \$135.00
Senior Planner IV, V, VI	\$155.00, \$170.00, \$185.00
Landscape Designer I, II, III	\$95.00, \$115.00, \$135.00
Senior Landscape Architect IV, V, VI	\$155.00, \$170.00, \$185.00
Principal	\$315.00
Technical	
CADD Technician I, II, III, IV	\$75.00, \$92.00, \$110.00, \$135.00
Designer I, II, III	\$100.00, \$120.00, \$140.00
Designer IV, V, VI	\$155.00, \$175.00, \$200.00
Construction	
Construction Professional II, III	\$145.00, \$170.00
Construction Professional IV, V, VI	\$185.00, \$215.00, \$245.00
Survey	
Surveyor I, II, III	\$60.00, \$75.00, \$90.00
Surveyor IV, V, VI	\$105.00, \$115.00, \$130.00
Surveyor VII, VIII, IX	\$150.00, \$175.00, \$205.00
Senior Surveyor IX	\$245.00
Fully Equipped 2, 3, 4 Person Field Crew	\$160.00, \$200.00, \$240.00
Administration	
Administrative Professional I, II, III, IV	\$70.00, \$90.00, \$110.00, \$145.00
Other Direct Costs (Printing, Postage, Etc.)	Cost + 15%